



STUDINFO



Level 4 **Diploma in Information Technology**

OTHM accredited program

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Presentation

This course is designed to ensure that each learner is 'business ready': a confident, independent thinker with a detailed knowledge of Information Technology, and equipped with the skills to adapt rapidly to change.

Entry Criteria

1. Age: -18 Y.O or older
2. Academic achievements:
Relevant NQF/QCF/RQF / Level 3 Diploma or equivalent
3. Business experience:
Management experience checked with the delivery center for Mature learners over 21 Years old
4. English requirements:
(IETLS optional)
if candidate is not from a majority English speaking country: must provide with English Language competency:
 - 5.5 in IELTS R&W min 5.5
 - Pearson 51
 - CEFR Level B2
 - TOEFL iBT 87-109

Objectives

The objective of the OTHM Level 4 Diploma in Information Technology is to provide learners with an excellent foundation for a career in a range of organisations.

The qualification is ideal for those who have started, or are planning to move into, a career in private or public sector business. Successful completion of the Level 4 Diploma in Information Technology will provide learners with the opportunity to progress to further study or employment.

Methods of Teaching

- Theoretical Lectures
- Conferences with brands and professionals
- Professional situation
- Tutorials
- Case Study

Progression & Careers

- Information systems administrator
- Information Systems Manager
- Network Technician
- Instructor

Assessment & Verification

All units within this qualification are internally assessed by STUDINFO and externally verified by OTHM. The qualifications are criterion referenced, based on the achievement of all the specified learning outcomes.

To achieve a 'pass' for a unit, learners must provide evidence to demonstrate that they have fulfilled all the learning outcomes and meet the standards specified by all assessment criteria.

Judgement that the learners have successfully fulfilled the assessment criteria is made by the Assessor.

The Assessor should provide an audit trail showing how the judgement of the learners' overall achievement has been arrived at.

Course Duration

Program Duration: 12 months/1020 hours of training. Bachelor diploma at STUDINFO is a 3 year program.

Initial Training

- 3-5 days of Lectures per week

Apprenticeship

- Possibility of apprenticeship for students based in France

Pedagogy

Business Search Assistance

- Workshops and job search techniques
- Individual coaching
- Getting in touch with the school's partners

Educational Team

Faculty composed of teachers and professionals which form an essential link between the requirements of companies and the educational objectives imposed by this training.

Hybrid Learning

At STUDINFO, we are opting for the blended learning approach. Students learn at home via electronic, online media, through paper 'packs' of resources as well as traditional face-to-face teaching to ensure students are given equal opportunities to access the curriculum, whether in University or learning at home.

Home learning builds on and complements what is done at the University. The blended learning approach considers how to incorporate.

Synchronous Learning

Synchronous learning is teaching and learning that happens where the teacher is present at the same time as the students, meaning that there is real-time interaction between them.

- Resources and activities delivered online, e.g., through Microsoft Teams.
- Recorded lessons/video instruction/podcasts.
- Flipped learning – students engage with material before discussions in class.

Independent Learning

Asynchronous learning is learning that does not necessarily happen at the same time for the teacher and the students. There is no real-time interaction; the learning resources are created and made available for students to use later.

Admission Process

The Office of Admissions holistically screens applicants files for the following :
CV, cover letter, diplomas obtained, transcripts of the last two years, recommendation letter from a previous teacher, valid English Test (IELTS and equivalent requirements are optional), working certificates for mature learners)
To apply, please visit our website <https://studinfo.com/enp/admission/>.
Fill in the admission form and provide us with the required documents

3 intakes per year as follows :

October / January / March

Technical Requirements

- Laptops (Windows 7 or 10)
- Adapted Software
- Access to Outlook 365
- Access to the campus learning management system Moodle
- Internet Connection to our server
- Paper supports
- Digitized and centralized media on Drive

Apprenticeship in France :

- Supported by OPCOs upon the signature of an apprenticeship contract or professionalization
- Paid training for the learner
- Remuneration according to age and level of training

Tuition Fees

- 4850 € /year

Exam Procedure

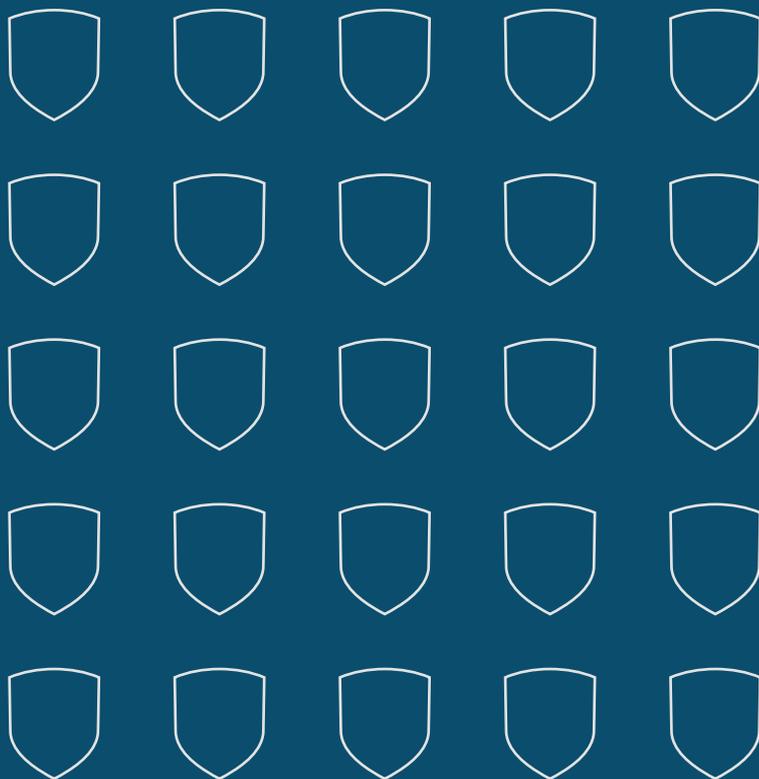
Examination Procedure -Assignment Briefs	Credits	Delivery & Submission
Cyber security	20	<p>1-10-minute presentation: equivalent to 700 words</p> <p>2.1-Written report: word limit is 800 words.</p> <p>2.2-Written Report: word limit is 800 words. The word limit is excluding diagrams, references, and appendices.</p>
Principles of Computer Programming	20	<p>1.1-Written Report: Word limit is 750 words.</p> <p>1.2-Written Report: Word limit is 750 words.</p> <p>2-Written Report: word limit is 500 words excluding diagrams, references, and appendices.</p> <p>3.1-Written Report: word limit is 500 words</p> <p>3.2-Compiled codes</p>
System Analysis and Design	20	<p>1-Written Report: word limit is 1500 words excluding diagrams, references, and appendices.</p> <p>2-10 minute presentation: equivalent to 500 words Doc analysis, data analysis, inputs and outputs(screens and report design) .There is no fixed word limit.</p>
Web and Mobile Application	20	<p>3-design and development of a database</p> <p>1.1-Written report: 1000 words</p> <p>1.2-Written report: 1000 words</p> <p>1.3-Written report: 500 words</p> <p>2-Compiled codes: Documents covering the previous tasks There is no fixed word limit for this task.</p>
Computer and Network Technology	20	<p>1-Handbook:</p> <p>1.1 1000 words</p> <p>1.2 1000 words</p> <p>2-Reports and Logbooks: Documents covering the previous tasks. There is no fixed word limit for this task.</p>
Managing Digital Information	20	<p>1.2-Written report: word limit is 1800 words excluding diagrams, references, and appendices</p> <p>2.2-a 10-minute presentation: equivalent to 700 words</p>

Program

Training modules	Credits	Total Hours	Schedule (per hours) Lectures/week
Cyber Security	20	170	10
Principles of computer programming	20	170	10
System Analysis and Design	20	170	10
Web and Mobile Application	20	170	10
Computer and Network Technology	20	170	10
Managing Digital Information	20	170	10
Apprenticeship (if any)	3 days a week		



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